

## Instructions to your Bank or Building Society to pay by Direct Debit

Please fill in the form with a ball point pen and send it to:

Jordans Limited  
21 St Thomas Street  
Bristol  
BS1 6JS

### Name and full postal address of your Bank Or Building Society

To the manager:

Bank Building Society:

Address:

Name(s) of Account Holder(s):

### Originator Identification Number

8

2

4

4

2

1

### Instructions to your Bank and Building Society

Please pay Jordans Limited Direct Debits from the account detailed in this instruction subject to the safeguards assured by the Direct Debit Guarantee. I understand that this instruction may remain with Jordans Limited and, if so, details will be passed electronically to my Bank/Building Society.

Signature(s):

Date:

Banks and Building Societies may not accept Direct Debit instructions for some types of account.

Bank/Building Society Account Number:

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Branch Sort Code:

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Reference Number:

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This guarantee should be detached and retained by the Payer.

#### The Direct Debit Guarantee

This Guarantee is offered by all Banks and Building Societies that take part in the Direct Debit Scheme. The efficiency and security of the Scheme is monitored and protected by your own Bank or Building Society.

If the amounts to be paid or the payment dates change Jordans Limited will notify you 10 working days in advance of your account being debited or as otherwise agreed.

If an error is made by Jordans Limited or your Bank or Building Society, you are guaranteed a full and immediate refund from your branch of the amount paid.

You can cancel a Direct Debit at any time by writing to your Bank or Building Society. Please also send a copy of your letter to us.